**TOWN OF WILLIAMSPORT**

**MAYOR AND COUNCIL MEETING MINUTES**

**July 20, 2020**

A regular meeting of the Williamsport Mayor and Council was held on July 20, 2020, at the Williamsport Town Hall Williamsport, MD at 1:00 p.m.

In attendance were:

Mayor William Green

Asst. Mayor Joan Knode

Councilman Dennis Grove

Councilman Jim Braswell

Councilman Charles Brown

Town Manager Donnie Stotelmyer

Mayor William Green called the meeting to order.

A motion was made by Councilman Charles Brown to accept the Regular Council Meeting Minutes from June 15, 2020 Workshop Minutes from Meeting from May 11, 2020. This motion was seconded by Councilman Jim Brasweel with all voting in favor, motion carried.

**Financial Report**

No report presented

**Guests**

No guests

**Correspondence**

Mayor Green read a thank you card from Joyce Brown for the flowers and card sent to her.

**Reports**

**Board of Elections Supervisor**

No report.

**Board of Zoning and Appeals**

No report

**History and Museum Board**

No report

**Planning Commission**

No report

**Land Use**

No report.

**Legal Council**

No Report.

**Sheriff’s Report**

Mayor Green presented the June Sheriff’s Report

**Council report**

Councilman Jim Braswell reported that Frederick & Seibert Associates continue to work on the Engineering for the FLAP Grant for MD RT.68

Asst. Mayor Joan Knode reported that she participated in the virtual MML Conference. She also reported that we just held the first wedding of the year at the Springfield Barn since the start of the COVID-19 Pandemic.

Councilman Charles Brown reported that the park is open and kids are playing. The farmer’s market is going good. And the NPS headquarter project is going well.

Councilman Dennis Grove thanked Mayor Green for handling the staffing issues at the pool.

**Mayor’s Report**

Mayor Green reported Snyder’s Amusements made a $500 donation from there carnival food in the park.

Mayor Green reported that this year’s MML Crab Feed is cancelled and C&O Canal Days is cancelled due to COVID-19.

**Unfinished Business**

**New Business**

Mayor Green asked for permission to advertise for engineering services for the Town of Williamsport per MDE. Jim Braswell made a motion to adopt as presented, seconded by Assistant Mayor Joan Knode with all voting in favor, motion carried.

Mayor Green asked for permission for Girl’s Inc. of Washington County to use Pavilion 3 on Monday’s in July from 9:30am- 11:30am. Assistant Mayor Joan Knode made a motion to adopt as presented, seconded by Councilman Dennis Grove, with all voting in favor, motion carried.

Mayor Green reviewed with the Council the Town of Williamsport’s utility policy

**CHAPTER 35-A**

**RESOLUTION/ORDINANCE ADOPTING “UTILITY CONNECTION, DISCONNECTION AND BILLING POLICIES AND PROCEDURES**

**WATER, SEWER AND ELECTRIC**

**Recital**

 **WHEREAS**, Town of Williamsport provides water, sewer and electric services to residents of the Town of Williamsport, Maryland; and

 **WHEREAS,** the Mayor and Council of the Town of Williamsport have determined that it is in the best interests of the Town and its citizens to address, clarify and specify its policies and procedures regarding said services; and

 **WHEREAS,** it is the intent of the Mayor and Council to adopt by Ordinance **“CHAPTER 35-A, UTILITY CONNECTION, DISCONNECTION AND BILLING POLICIES AND PROCEDURES – WATER, SEWER AND ELECTRIC”** attached hereto and incorporated herein by reference as **Exhibit “A”.**

**RESOLUTION**

N**OW, THEREFORE, BE IT**

 **RESOLVED, ENACTED** and **ORDAINED** by the Mayor and Council as the duly constituted body of the Town of Williamsport that the **“CHAPTER 35-A, UTILITY CONNECTION, DISCONNECTION AND BILLING POLICIES AND PROCEDURES – WATER, SEWER AND ELECTRIC”** attached hereto and incorporated herein by reference as **Exhibit “A”** be and is hereby adopted; and be it further

Mayor Green asked for a motion to introduce the Town of Williamsport Utility Policy as presented. Assistant Mayor Joan Knode made a motion to introduce as presented, seconded by Councilman Jim Braswell, with all voting in favor, motion carried.

Mayor Green asked the Council for permission to install a stop sign on Power House Rd. at the exit from Valicor. Assistant Mayor Joan Knode made a motion to adopt as presented, seconded by Councilman Dennis Grove, with all voting in favor, motion carried.

Mayor Green asked for permission to install four “4” 25mph speed limit signs on Power House Rd. Assistant Mayor Joan Knode made a motion to adopt as presented, seconded by Councilman Dennis Grove, with all voting in favor, motion carried.

Mayor Green held discussion on camping rules for River Bottom Park. He requested that Councilman Brown work with Town Attorney and Town Manager to put together a list of rules for camping at River Bottom Park to be brought back to be presented to Council.

Mayor Green asked Town Manager Donnie Stotelmyer to explain about a water leak at 15920 Drury Ln., Williamsport, MD. Donnie Stotelmyer explained that this was a water leak that did not go down in the sewer drain. This resident is requesting a credit of $54.99 on her water/sewer bill if approved. Assistant Mayor Joan Knode made a motion to give credit as presented, seconded by Councilman Charles Brown, with all voting in favor, motion carried.

**Citizen Participation**

None

Councilman Jim Braswell made a motion to adjourn. Seconded by Asst Mayor Joan Knode with all voting in favor, motion carried. Meeting adjourned.

Meeting adjourned.

Respectfully submitted,

Donnie Stotelmyer

Town Manager